

**Ruby Valley Medical Center
Corporate Meeting Minutes
Thursday, March 27, 2025**

Board Members Present: Carol Braach, Les Gilman, Tony Simonsen, Dustin Tetrault (via Teams), Cleve Witham,

Others Present: Dr. Bartoletti, Patty Bates (Auxiliary), Alice Chiquete (JFS-Teams), Jim Gillhouse, Kelly Johnston (JFS), Jane Hart (JFS-Teams), Amy Pack-Young, Tony Pfaff, Kari Reintsma, Robin Stafford, Ali Wahl, Ted Woirhaye.

Guests: David Imus, Senior Manager, Wipfli

- I. Call meeting to order** **Mr. Gilman**
Meeting called to order at 7:04 a.m.

- II. Approval of Previous Meeting Minutes** **Mr. Gilman**
Mr. Simonsen makes the motion to approve the corporate meeting minutes from February as presented; motion seconded by Mr. Witham; all in favor; minutes approved as presented.

- III. Public comment on matters not on Agenda** **Mr. Gilman**
None

- IV. Credentialing** **Dr. Bartoletti**
The presented credentials have been reviewed by Medical Staff and approved; motion made by Mr. Simonsen to approve the credentialing of the submitted providers; motion seconded by Mrs. Braach; all in favor; motion approved.

Bradford Bennett, MD	Olufolajimi Obembe, MD
David Cameron, MD	Matthew Sigley, DO
Tamara Carroll, MD	Brandon Stroh, MD
Mark Epstein, MD	Moayad Tarboush, MD
Gautham Kandukuri, MD	John Waddell, MD
Nikhil Kanthals, DO	Matthew Williamson, DO
Steven Larsen, MD	Kimberly Wright, MD
Joseph Letham, MD	Benjamin Yunk, MD
Jonathan McDougal, MD	Hassan Massouh, MD
Artur Narkiewicz-Jodko, MD	Derik Kenworthy, DO

Dr. Bartoletti suggests getting a metric for radiology to track reads and time of return.

- V. Audit Review** **Presentation Detail Attached** **David Imus, Senior Manager, Wipfli**
David introduced himself and his role with Wipfli then gave us an overview of the last few years. He went over the presentation detail, explaining the issues we had with previous CFO and the clean up that resulted. We are now in a good place with a great team of leaders and the outlook is great. Kelly stated that the “Good to Great” mentality that Jim mentioned earlier should never leave. She asked David how the Board can make sure getting behind on audits never happens again should there be another shift in upper management. David said keeping a calendar with important dates prior to the audit being due is the best way. It’s up to the Finance Committee to keep management accountable and provide oversight to that

end. Mr. Witham motions to accept audit reports as presented, Mr. Simonsen seconds, all in favor, motion passed to accept audit reports as presented.

VI. Reports and Updates

Mr. Gilman

A. CFO

Full Report Attached

Kelly Johnston

RVMC Feb Financials – Our A/R days are down to 57.9 and this will go down drastically over the next 3 months as collections has started back up. Courtney and her team are doing a fantastic job. AP days should be higher, we need to work with vendors to get better terms, ideally Net45. Mr. Simonsen motioned to approve February financials as presented, Mrs. Braach seconds, all in favor, motion passed to approve February financials as presented.

B. CMO

Full Report Attached

Dr. Kerins

It's been a very busy time, all staff are hustling and doing it well. We are working on communication. AI is becoming more relevant and soon we are to look at integrating new processes. Mock "codes" continue and are very helpful. OB simulation is coming soon.

C. FOUNDATION

Full Report Attached

Kari Reintsma

We've had a very nice donation from the Swan Family of \$150,000. They would like to visit and take a tour of the new clinic when it's finished.

D. AUXILLARY

Patty Bates

We filed our Articles of Incorporation to the State and are working on our By-Laws. Thank you for taking all the volunteers on a tour, it was great and meant a lot to see where our funds go. Also we are working on safety issues in the building.

E. CNO

Full Report Attached

Ted Woirhaye

We only had 19 travel shifts for February. Our new C.N.A. is doing great. Lots of Pain Clinic activity. We had 3 high acuity patients and the nurses were working extremely hard. Nationwide, nurses are burning out. We need to pay attention so this doesn't happen with our nurses. I am encouraging them to take breaks and ask for help. Will keep an eye on this. The annual Trauma Competency is in May. The Disaster Preparedness Table Top for Twin Bridges Clinic went well.

F. QA/RISK

Full Report Attached

Ali Wahl

POC from survey last Spring is doing well. Dashboard metrics are working well. Lots of improvements. We will take the Board on a Gemba round next month. Mr. Witham motions to approve QA/Risk as presented, Mr. Tetrault seconds, all in favor, motion passed to approve QA/Risk as presented.

G. CEO

Full Report Attached

Mr. Gillhouse

After 40 years our Mary Birdsill is retiring in May. We will have a celebration, more details to come. Sydnee Mailey will be our new Radiology Director and will be training alongside Mary until her departure.
High Value Network update – I went to the meeting last week in Denver where we all collaborated putting it together. Yellowstone HVN will be the name. The majority

of CAH will develop shared services and payor contractors. More to come on this as it evolves.

Community Benefit Tracking for 2025 includes donations to Search & Rescue, NKOTB, Sheridan Pool and the Rotary Club. We have a lot of young moms working at RVMC and we need to make sure daycare support is a top priority.

There was a post on Facebook last week that was from someone anonymous that was obviously unhappy with us due to their perceived knowledge of the process for hiring subs, stating we don't support local. I didn't respond to the post, but I did send an email out to our staff. 63% of the money is going to subs within a 45 mile radius of the clinic. We received 300 bids, 3 were from Twin Bridges and 1 was selected. One couldn't do all that was required, and the other was double the cost of the sub we did go with. One of the local lumber places was asked but their prices were 40% higher. Jim states that he wishes people would just call or come by, he would be more than happy to address questions and/or concerns.

Jim reviewed our Strategic Plan.

VII. Building Committee Report

Mr. Simonsen

I spoke with Bob yesterday and there were a couple small delays but they are still on track. Sheet rock is going up and windows will be installed next week. The budget is also on track. A LED monument sign will be added and installed on the corner.

VIII. HR Committee Report

Mr. Tetrault

Nothing to report.

IX. Executive Session

Mr. Gilman

None

X. Adjournment

Mr. Gilman

Meeting adjourned at 9:32 a.m.

Next Meeting April 24, 2025, at 7:00 a.m.

Minutes respectfully taken and typed by Robin Stafford