

**Ruby Valley Medical Center
Corporate Meeting Minutes
Thursday, July 31, 2025**

Board Members Present: Les Gilman, Kassie Marsh, Tony Simonsen, Dustin Tetrault, Cleve Witham.

Others: Dr. Bartoletti, Jim Gillhouse, Jane Hart (JFS-Teams), Kelly Johnston (JFS -Teams), Jamy Kraai, Tony Pfaff, Kari Reintsma, Robin Stafford, Ali Wahl, Ted Woirhay, Courtney Wood.

- I. Call meeting to Order** **Mr. Gilman**
Call to order at 7:05
- II. Approval of Previous Minutes** **Mr. Gilman**
After review of the previous minutes from the June 26th meeting, motion was made by Mr. Simonsen to approve minutes; Mrs. Marsh seconds; all in favor; minutes accepted as presented.
- III. Public Comment on Matters not on Agenda** **Mr. Gilman**
Mr. Gillhouse read two letters we received from patients who were extremely thankful for our facility and our staff when they were here. Much praise.
- IV. Credentialing** **Dr. Bartoletti**
The presented credentials have been reviewed by Medical Staff and approved; motion made by Mr. Tetrault to approve credentialing of the submitted providers; motion seconded by Mr. Witham; all in favor; motion approved.
 - Aladdin Tarakji, MD
 - Kourosh Kahkeshani, DO
- V. Reports and Updates**
 - A. CFO** **Full Report Attached** **Kelly Johnston**
Year end highlighted. June had us a 70 days cash on hand. We had a large payment to Medicaid due to reduced reimbursements. All was expected except the Swing Bed price. The tax monies for the Ambulance district not received until July and will be reflected next month. Days in AR had a slight uptick, team is working hard to bring that back down. We are currently working on an expense strategy. Gross revenue on P&L is very good. Cost report payback plus 2022/2023 Medicaid adjustment affected the Year End numbers, otherwise Net Patient Revenue would be substantially higher. Net income outperformed budget. Courtney's team has done an outstanding job. Mrs. Marsh moves to accept financials as presented, Mr. Simonsen seconds, motion approved.
 - B. CMO** **Full Report Attached** **Dr. Bartoletti**
Clinic is busy. We are looking at other schools to bring more students here. Looking at the long term, utilizing integrated AI would listen to patient visit and auto load to patient chart freeing up provider to have more one on one time with patient. Ultrasounds in the clinic are a powerful tool. ER Ultrasounds will be specifically used for looking at the heart. Dr. Dewey provided training to providers on meds in the ER.
 - C. Foundation** **Full Report Attached** **Jamy Kraai**
Nothing new to report. Our next meeting is Monday, August 4th.
 - D. Auxiliary** **Patty Bates**
Not present this month.
 - E. CNO** **Full Report Attached** **Ted Woirhay**

F. QA/Risk	Full Report Attached	Ali Wahl
<p>Process improvement is plugging along. Ali encouraged the Board to stop by the Business Office to see how it's done. The tracking in the Business Office has been amazing on the data that is gathered. We had 1 fall but no injuries. Ali had a handout to explain Population Health. This will be a much needed resource for providers. Mr. Simonsen motions to approve QA/Risk report as presented, Mrs. Marsh seconds, all in favor, motion passed.</p>		

VI.	Building Committee Report	Tony Simonsen
	<p>They are pretty much done. There are some windows that got damaged in shipment due to altitude, but replacements will be here Wednesday. The building looks great. The Open House is next week on Thursday from 1:00 p.m. till 7:00 p.m. There will be a ribbon cutting ceremony on August 11th at 8:30 a.m. right before the first patient in the new clinic.</p>	

VIII. Sheridan Water Main Extension Easement **Jim Gillhouse**
Photos were reviewed. The city is requesting an easement near the walkway path behind hospital to trench and connect water main at Washington and Madison. Mr. Tetrault asks if they can add a hydrant. Mr. Gillhouse will contact Mayor Bob Stump and bring details to the next meeting for a vote.

Nothing to report.

Employee Related

Meeting adjourned at 9:45 am.

Minutes respectfully taken and typed by Robin Stafford