

Ruby Valley Hospital
Board of Trustees Corporate Meeting Minutes
November 2, 2023

Board Members Present: Carol Braach, Les Gilman, Tony Simonsen, Cleve Witham

Others Present: Dr. Bartoletti, Jim Campbell, Landon Dybdal, Dr. Hendrickson, Jim Kaatz (Foundation), Charlotte Lombardi, Tony Pfaff, Robin Stafford, Cole White, Ted Woirhaye

- I. **Corporation Meeting Call to Order** **Mr. Simonsen**
Call to order at 7:02 a.m.

- II. **Approval of Previous Minutes** **Mr. Simonsen**
Agenda date of meeting for Corp needs to be changed.
Mr. Witham motions to accept minutes as presented, Mr. Gilman seconds, all in favor, minutes approved as presented.

- III. **Public Comment on Matters not on Agenda** **Mr. Simonsen**
None

- IV. **LSI – Cardiac Pulmonary Rehab Monitoring**
This is a new service we'll offer. This system will be in the Physical Therapy Department and will be used by nurses to monitor patients during their cardiac rehab. We need a motion to purchase the unit for \$40,475. Mr. Gilman motions to purchase the unit for \$40,475, Mrs. Braach seconds, all in favor, motion passed.

- V. **Stryker Neptune Rover** **Dr. Bartoletti**
This is a tower that connects as a docking station for scopes. There will be a presentation today and if it's the right fit, we want to be ready and need a motion to purchase. Mr. Witham motions to purchase the tower, Mr. Gilman seconds, all in favor to purchase Neptune Rover providing it's the right fit (connections and hardware).

- VI. **Pyxis** **Jim Campbell (IT Director)**
Our current server for Pyxis is no longer supported. We need approval to lease new software from Carefusion for \$1,112 per month, with a 60 month contract. It would cost us far more to purchase our own. The maintenance is better with a lease option. Mr. Gilman motions to approve leasing new software, Mrs. Braach seconds, all in favor, motion passed to lease new software.

- VII. **Reports and Updates** **Mr. Simonsen**
 - A. **RVMC Foundation** **Jim Kaatz** **Full Report Attached**
We received a wire transfer yesterday for \$75K from our anonymous donor. The donor also wants to be involved with the new construction project. Jim will reach out to the donor to clarify if they want it in the Restricted fund. The Foundation will do an adjusted financial to reflect the wire transfer. The RVMC and Foundation will discuss request for funds for equipment needed at the next meeting.

 - B. **RVMC CMO** **Dr. Hendrickson & Dr. Bartoletti** **Full Report Attached**
We had 1,000 patients come through the clinics last month, an all time record. It was the busiest month all year for the clinic and ER. Sept/Oct are traditionally busy. Predictions are out for a weak flu season this year. The numbers will most likely be low this season. We have had an uptick on flu shots this year so far. Covid has peaked around the country. Nursing home got hit hard but it's receding.

C. RVMC Quality/Risk Charlotte Lombardi Full Report Attached

Ambulance transfers are improving. The clinic is still having some red due to new staff. IT wants to change the scorecard. Maintenance is going well. Risk – currently working with all departments to report all “near misses”. We received a nice compliment on EMS from a guy in the middle of nowhere. We saved his life.

Mrs. Braach motions to accept QA/Risk Report as presented, Mr. Gilman seconds, all in favor, QA/Risk report approved as presented.

D. RVMC Chief Financial Officer Cole White Full Report Attached

September was a good month. Cash is up and down. The Cost Report settlement finally came in. From a revenue standpoint we are strong. Expenses are also trending up due to added services and staff. Lots of changes. We have purchased a lot of assets this year.

We are seeing traction from the 340B finally. Tax revenue for the ambulance services is expected this month. Mr. Witham motions to accept financials as presented, Mr. Gilman seconds, all in favor, financials approved.

E. RVMC Chief Nursing Officer Ted Woirhaye Full Report Attached

Traveler numbers are way down. We have a lot of training going on. EMT’s are now working in ER when not on a call. We all trained yesterday, and it went well. Having EMT’s in ER benefits our cost report.

No inpatient infections this month. We had two falls, no one was hurt. I’ve been pushing “team” to every department. We are all on the same team. Endocrinologist in Missoula is retiring. His wife is a rheumatologist and is also retiring. They both want to give back to a rural facility and mentioned going to Barrett once a week. Let’s see if we can get them to come here. Dr. Bartoletti and Kari will work on making those connections.

F. RVMC Chief Executive Officer Landon Dybdal Full Report Attached

The Wagon Wheel property closed yesterday. We will go look at equipment today and see if we can use any of it in the remodel. We are changing the date to February as to when the building needs to be gone.

We need to make some changes to our Org chart and will visit at the next meeting. We need to change our fiscal year end to June 30th and will vote on that at the next meeting.

I wanted to visit the idea of a Planetree facility. We talked about it a couple years ago, but the timing was off. Planetree is a membership organization. They come out and audit your facility. Maybe we could have their president come to next meeting via Zoom or Teams. Mr. Simonsen feels they should meet with Leadership first as this falls more on them.

Landon presented a brochure for 2024 American Hospital Association’s Leadership Conference in Orlando, FL. It’s a good conference for Board members to attend. If interested, contact Landon or Robin to get that set up.

Tony Simonsen said the Auxiliary wanted a breakdown on the request for \$10K to do the landscaping. The total cost came to \$10,200. Ralph supplied the break down and Landon will take it to the president.

Chief Executive Officer “cont.”

Equal Opportunity Agreement for U.S.D.A. Loan needs Board President and Secretary signatures in addition to Corp Seal and Landon’s signature.

Recredentialing for Judy Weitzel needs approval. Mrs. Braach motions to recredential Judy Weitzel, Mr. Gilman seconds, all in favor.

VIII. Next BOT Meeting

Thursday, November 30, 2023

VII. Adjournment

Mr. Simonsen

Motion to adjourn by Mr. Witham, Mr. Gilman seconds, meeting adjourned at 8:30 a.m. to Executive Session.