

**Ruby Valley Medical Center
Corporate Meeting Minutes
Thursday, December 5, 2024**

Board Members Present: Carol Braach, Les Gilman, Tony Simonsen, Dustin Tetrault, Cleve Witham,

Others Present: Dr. Bartoletti, Patty Bates (Auxiliary), Jim Gillhouse, Kelly Johnston (Teams), Jamy Kraai, Amy Pack-Young, Tony Pfaff, Kari Reintsma, Robin Stafford, Ali Wahl, Ted Woirhaye, Courtney Wood.

- I. Call meeting to order** **Mr. Gilman**
Meeting called to order at 7:04 a.m.
- II. Approval of Previous Meeting Minutes** **Mr. Gilman**
Mr. Witham makes the motion to approve the corporate meeting minutes from November as presented; motion seconded by Mr. Simonsen; all in favor; minutes approved as presented.
- III. Public comment on matters not on Agenda** **Mr. Gilman**
None
- IV. Credentialing** **Dr. Bartoletti**
Dr. Bartoletti presented credentialing:
- Nancy Little, MD - Dayna Therghesen, CPNP
- Teppe Popovich, MD - Jacob Stout, MD
- Jason Himmel, MD
All the presented credentials have been reviewed by Medical Staff and approved; motion made by Mr. Tetrault to approve the credentialing of the submitted providers; motion seconded by Mrs. Braach; all in favor; motion approved.
- V. Reports and Updates** **Mr. Gilman**
A. CFO **Full Report Attached** **Kelly Johnston**
RVMC Financials
2022/2023 Audit is finally completed and I'm happy to say that we are now in the current Audit. The findings - lack of reconciliation and lack of compliance with grants/federal funding – aren't surprising given the clean up of problems. We are on the right track, and I expect those findings will no longer be in future audits. Our Cost Report found we were overpaid for 2023, and we are working on a repayment plan. We had a double payment in 2022 that was booked as income but no record of a double payment. The Cost Report was not tracked properly. Financial statements attached were reviewed.
Mr. Simonsen motioned to approve October financials as presented, Mrs. Braach seconds, all in favor, motion carried to approve October financials as presented.

Ambulance District Financials
Mr. Tetrault suggests that we approve the Ambulance financials separately since it is a separate District. Mr. Witham motions to accept the Ambulance District Financials as presented, Mr. Tetrault seconds, all in favor, motion carried.

values, beliefs, service and providers are all very impressive. Beginning in April gives us enough time to get everyone credentialed and the interface with PACS completed. We are moving to Pacific Source for our employee health benefits. It saves a substantial amount of money for RVMC which we are passing on to employees.

Staff retention and attitude/culture has been fantastic.

VI. Strategic Plan Review

Mr. Gillhouse

Copies of the Strategic Plan are in your packets. Reviewed the process of getting this information collected at the retreat in November. Lots of great collaborating and team work. The core values are as follows:

Respect Valor Method Compassion

The objectives and timelines were reviewed. Jim will report on progress to the board once per quarter.

Just a reminder that the silent auction for the wreaths ends tomorrow and winners announced Monday. All proceeds go to TRMCC residents for Christmas gifts.

VII. Building Committee Report

Mr. Simonsen

The project is moving along. There were some groundwater issues that were worked through. The framing is going up now. There were some concerns from community members about contractors used. They wanted to know why were weren't using local contractors. Every attempt was made to reach out to locals, but no calls were returned, or they didn't have time.

We need an approved Resolution from the Board to proceed with the financing of construction project up to 3 million dollars with Opportunity Bank. Mr. Simonsen motions to approve resolution to borrow up to 3 million dollars for the Twin Bridges construction project, Mrs. Braach seconds, all in favor, motion carried. (Note that Mr. Witham abstains from voting).

Approved Resolution to designate signer(s) for Twin Bridges construction project is needed. The board would like to have two signers. Jim Gillhouse and Les Gilman. Mr. Simonsen motions to approve resolution to designate signers for the Twin Bridges construction project, Mr. Tetrault seconds, all in favor, motion carried.

VIII. HR Committee Report

Mr. Tetrault

The Occupational Therapist position advertised as part time has been changed to a full time position.

IX. Executive Session

Mr. Gilman

Personnel – No decision made

X. Adjournment

Mr. Gilman

Meeting adjourned at 1:17 p.m.

Next Meeting January 30, 2025, at 9:28 a.m.

Minutes respectfully taken and typed by Robin Stafford